



# MORGANS

## SWANSEA

## HOUSEKEEPING ASSISTANT

We are looking to recruit an experienced full/part time Housekeeping Assistant to join our dedicated team at Morgans Hotel.

Successful candidates will be responsible for delivering excellent standards of housekeeping and laundry services to our bedrooms and general public areas within the hotel. You must have a keen eye for detail and previous experience in a similar role. We require our team members to have the highest level of cleanliness ensuring that our hotel standards are maintained throughout the venue at all times.

**It is essential that the applicant has experience in working within a team preferably within a hotel housekeeping environment.**

**Due to the nature of this work all applicants must be over 18.**

### RESPONSIBILITIES

- To ensure that all hotel areas are thoroughly clean at all times.
- Demonstrate excellent working practices and ensure that you and the rest of the team meet these standards.
- Ensure that you assist in the smooth operation of the hotel laundry and housekeeping team to meet the high standards required.
- Aim to complete all tasks within a logical time frame.
- Deliver excellent cleaning services independently.
- Ensure the utmost courtesy for all clients and live by our customer service values within the hotel.
- To be a champion of our Health & Safety culture by ensuring all chemicals and tools are used safely and report any issues when needed.

### REQUIREMENTS

- To be logical, efficient and consistent in the completion of tasks
- To be valued as a team member
- To have excellent verbal and written communication skills
- To have an excellent eye for detail

The successful candidate will need to be flexible with the hours that they can work and will need to have flexibility on the days you work as the hotel operates 24/7 trading period including bank holidays, which includes Christmas Day.

**If you feel you have the skills and experience and wish to be considered for this role, please forward your CV for consideration to [jan@swansea.com](mailto:jan@swansea.com).**

*Due to the volume of applications received we are unable to respond to all and you will only be contacted if you are shortlisted for interview.*